



# Birthday Party Rules & Regulations

By purchasing a birthday party rental at The Children's Museum of Alamance County (CMAC) you agree to the following Rules and Regulations:

- 50% deposit is NON-REFUNDABLE
- Set-up is allowed 30 minutes before the assigned party time
- Clean-up must happen immediately after the assigned party time and the renter must remove all items immediately after the party
- Any use of kitchen equipment must be cleaned/washed
- Children must be supervised in the museum **at all times**
- ALL guests must check in at the front counter; museum members are not excluded from the guest count
- Guest limit is based on fire codes and MAY NOT BE EXCEEDED; guest count includes birthday child and family, and all persons 12 months and older. Once limit has been met, guests must pay regular admission and will not be allowed within the party room.
- Feel free to bring cake, ice-cream, food, and drink to the party; all food/drink must remain in the party room
- The following are not permitted:
  - Decorations: Decorations must remain in the party room and cannot be hung outside the room, in the lobby, etc. Balloons and party favors are allowed within the party rooms but for the safety of our guests they are not allowed on the museum floor. **No decoration may be attached to the walls in any way**; there are strips along the walls where decorations may be tacked. In accordance with fire code decorations can NOT be hung from the ceiling.
    - Items such as glass, confetti, glitter, aerosol silly string, pinatas, cascarones, sparklers, nails, tape, wire, staples, glue, and similar items are not permitted
  - Tables may not be rearranged, constant moving of tables causes damage to the tables & legs
  - Alcoholic beverages/smoking: There is no alcohol or smoking allowed in or around the museum.
  - Candles & open flames: Other than the lighting of birthday candles, candles (including votives) or open flames are NOT allowed on the premises.
- **All party guests are expected to follow our museum rules of conduct**
  - Play with everything -it is all hands-on & interactive! But use your helping hands to put things back where they belong
  - Always use your walking feet - no running - and keep shoes on
  - Groups must stay together; children must be supervised at all times
  - Food and drinks are not allowed within any indoor/outdoor exhibit (water in clear containers are ok)
  - Be respectful of our Play Facilitators - they help keep you safe

By signing below, I agree to the rental policy outlined above. Once deposit is received event date will be secured.

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Signature

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Date